The Bombay Natural History Society, India’s premier environmental organization engaged in conservation of nature, research in natural history/wildlife, since 1883, BNHS announces the following vacancy for its Conservation Education Centre (CEC) in Mumbai, Maharashtra.

Vacancy: Senior Education Officer  
Positions: 1 - On Contractual Basis  
Workplace Mumbai  
Qualifications Masters in Environmental Science /Life Sciences / Zoology / Botany / or similar qualification. Excellent communication and writing skills are essential. Fluent knowledge of English and Hindi is necessary.  
Salary Negotiable  
Age: 25 to 40 years  

Job profile

Projects  
To design and implement projects related to biodiversity in Mumbai.

Nature Education  
Ensure that exiting conservation educational modules/projects/correspondence courses catering to various target audiences in Mumbai are undertaken successfully through (nature trails, presentations, workshops, nature camps, courses, etc.)  
Design Conservation education programs for underprivileged students, corporates, professionals, journalists, NGOs, etc., in Mumbai.

Content Development  
Create new Conservation Education modules, PPTs, themes, assignments, techniques& other educational material.

Administrative Supervision  
Check/verify various registers, statements, advances  
Supervise purchase of consumables/assets as per budget provisions and maintain databases and ensure its safekeeping.  
Use existing resources/tools effectively, develop more where required  
Initiate/encourage holistic/eco-friendly practices in various tasks/activities

Networking/Publicity/Fund Raising  
Visit/call/email educational institutes/corporates/Forest Department to promote/present CEC offerings and explore tie-up/collaboration opportunities  
Write concept notes/proposals to corporates/donors to meet various funding requirements through HR/CSR funds  
Interact with forest departments, government departments for official/promotional purposes

Interested candidates can send their application via email with a detailed CV by 28th July 2023 to HR Dept. Bombay Natural History Society, Hornbill House, Shaheed Bhagat Singh Road, Opp. Lion Gate, Mumbai – 400001 Tel. 22821811. Email: cv.hr@bnhs.org
BNHS reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason thereof.

Kindly visit our website www.bnhs.org to know more about us.