



(Advt. No. 26/2026)

Junior Project Fellow , Digitization

The Bombay Natural History Society (BNHS), established in 1883, is one of India's oldest and most prestigious environmental organizations. For over 140 years, BNHS has been at the forefront of nature conservation, wildlife research, and the study of natural history in India. The Natural History Collections Department of BNHS holds more than 1, 50,000 natural history specimens. With a strong legacy in conservation and scientific research, BNHS continues to play a vital role in protecting the country's biodiversity.

BNHS invites applications for the following position for **Junior Project Fellow, Digitization Project of the Collections Department** and the details about the post, pay, academic qualifications, nature of duties, etc. are given below:

Essential and Desirable qualifications are as follows:

1	Name of Position	Junior Project Fellow, Digitization (01 position)
2	Emoluments	INR 25,000 per month, plus Personal Accident Policy <i>A higher starting salary may be considered for candidates with relevant experience</i>
3	Duration	Initially for one year (performance-based) The contract could be renewed if the performance of the candidate is found satisfactory
4	Location	Hornbill House, Mumbai
5	Type of engagement	On contractual Basis
6	Essential Qualification	<ul style="list-style-type: none"> ● Candidates should be Post-Graduate in the disciplines, preferably Museology, Zoology, Wildlife Sciences or Marine Biology. ● Candidates with prior experience in digital archiving, proficiency in Adobe Creative Suite (Light room/Photoshop), photography of biological specimens and database management will be given preference. ● Experience in Photography, Post Processing, Adobe Photoshop and various photography applications ● Candidates pursuing their Ph.D. will not be considered. <p>Note: <i>Candidates having prior working experience in museology, photography and post-processing would be given preference.</i></p>

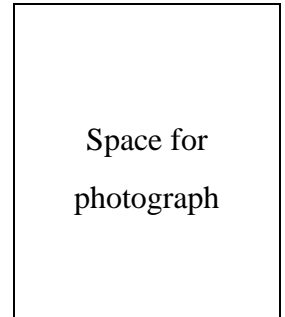
7	Key Responsibilities	<ul style="list-style-type: none"> ● To look after day-to-day administration of the Natural History Collection Department. ● To catalogue collection data, digitize images of specimens of mammal, bird, herpetology and insect collection and keep record of new additions. ● Expertise in macro-photography and scientific lighting and digital archiving standards. ● Writing project reports and monthly reports. ● Excellent writing and presentation skills in English. Working knowledge of Marathi and Hindi is an advantage. ● Proactive and resourceful with good interpersonal skills, able to interact at all levels of the department. ● Result-oriented and self-motivated.
8	Age Limit	The candidate should not be more than 30 years of age on the date of application.

General Instructions:

1. Interested candidates can send their application in the format attached along with a detailed CV, before **30th June, 2026** by giving two references. While applying, the candidates should mention the **Name of the post** and the **advertisement number** in the subject line of the email Eg. **26/26 - Application for the post of Project Fellow** and email the completely filled in application on: cv.hr@bnhs.org.

2. BNHS reserves the right to reject any candidature in view of incomplete information or for any other reason thereof.

Application for the post of Junior Project Fellow- Digitization



- Name in full (in BLOCK letters) :

- Date of Birth :

- Nationality :

- Father's /Husband's name :

- Address for correspondence including :

- Mobile & Email :

- Educational / Professional Qualifications from **Matriculation onwards**

Sr. No.	Examination passed	Year	Board/University	Subject	Marks Obtained

Details of previous employment, if any

Sr. No.	Name of the post	Name of the Institution/organization, full address	Pay scale/Fellowship	Duration		Title of work/nature of experience
				To	From	

- Title of Dissertation/ Thesis (Post Graduate) if any:

- Extra-Curricular Activities:

- Technical Qualifications:

- Highlight the key reasons why you believe you are well-suited for this position and how your qualifications align with the requirements of the role (information to be provided for point 1 to 8 mentioned in the JD in 1000 words-attach separate sheet):

- Name addresses contact details of reference who can speak about you in detail (other than family members):
 1. **Reference 1:**
 2. **Reference 2:**

- Any other relevant information

Declaration

I hereby declare that all the information furnished above is true to the best of my knowledge and belief. I shall abide by the terms and conditions specified in the project.