

### Ph.D. Guide Registration

Kindly Forward the recognition form along with all the document to the university for Consideration as per university ordinance:

#### CHECKLIST

1. Application shall be made in writing in the prescribed form and shall be submitted through the HOD/DIRECTOR/PRINCIPLE which **applicant is working**.
2. Application shall be made in **separate prescribed form** for (By Papers, By Research & PhD Guide Recognition).
3. Application form should be fully filled up by the teacher & must have verified and forward through College/Institute along with the **separate forwarding letter** of the higher authority of College /Institute.
4. All qualification certificates must be attached along with every application form.
5. Attach Xerox copy of Approval letter issued by the University **CONCOL** section stating therein Applicant's Appointment is approved by the university as full time teacher at College/Institute **on a probationary/permanent/transfer basis**.
6. Attach Earlier Recognition Letter (If Required).
7. Attach "**UG & PG Teaching Experience Certificate**" of the applicant in the subject issued by the College/Institute authority (Number of years with details).
8. Attach Marriage Certificate / Gazette copy if change in name (if required).
9. Application must be submitted along with the **10 copies 3 reprints** of paper published, articles, recognized journals, and **10 copies of list of publications** (if required).
10. **No Objection Certificate** from the college/Institute, Department in which applicant proposes to guide research or teach (if required).
11. No. of publications.
12. No. of papers in referred journals.